

**TOWN OF SHEFFIELD  
BOARD OF HEALTH  
MARCH 14, 2016  
DOWNSTAIRS MEETING ROOM  
6:00 PM**

Board Members Present: Scott Smith, Vice Chairman  
Sarah Gulotta  
David A. Smith, Jr.

Board Members Not Present: Priscilla B. Cote

Others Present: Jill Hughes, Board Secretary  
Members of the public (see sign in sheet)

Vice Chairman S. Smith called the meeting to order at 6:00 pm.

**Form B-Application for Approval of Preliminary Plan: Proposed Subdivision for 864 South Undermountain Road.** George Johannesen from Allied Engineering was present for the applicant Race Brook House Limited Partnership. Mr. Johannesen explained that the applicant would like to put in a cul-de-sac to create four lots to make them conforming along with 2 other lots in the back that go up the mountain. They are planning on putting a four unit multi-family home on each of the four lots and each lot will have its own well and septic system. No soil testing has been done yet, since this is the first stage of the subdivision process. A site plan of the property was reviewed and a discussion ensued about the proposed project. Martin Mitsoff asked S. Gulotta if her questions were answered from the last meeting. S. Gulotta stated that they were. Brece Honeycutt asked what MassDEP issues and regulations do we address. S. Smith explained that the Board only deal with well and septic matters and that other matters are for the Conservation Commission. Mr. Johannesen stated that in the future they would have to bring plans for Conservation to approve. **D. Smith, Jr. motioned, with a second from S. Gulotta to approve the preliminary plan for the proposed subdivision for 864 South Undermountain Road. The motion passed 3-0.**

**Hearing: Variance Request for Septic System Upgrade at 1558 County Road.** The Board received a variance request from Mike Parsons of Kelly, Granger, Parsons & Associates on behalf of the property owner. The request is for a 1-foot variance from 4-foot to 3-foot separation of the bottom of the SAS to estimated seasonal high ground water. S. Smith stated that the hearing was required by DEP because we do not have a registered soil evaluator on the Board. **D. Smith motioned, with a second from S. Gulotta to grant the variance request for septic system upgrade at 1558 County Road. The motion passed 3-0.** Septic plans were reviewed and signed by the Board.

**Minutes:** The Board reviewed draft meeting minutes from February 8, 2016. **D. Smith, Jr. motioned, with a second from S. Gulotta to approve the February 8, 2016 minutes as written. The motion passed 3-0.**

**Update 730 South Main Street:** S. Gulotta and D. Smith, Jr. will be conducting an inspection with the Receiver tomorrow. A report of their findings on the Receiver's progress will be submitted to the Court for a hearing on March 30<sup>th</sup>.

**Upcoming Conferences/Mail:** The Board reviewed upcoming conferences.

**Berkshire Public Health Alliance:** S. Smith informed the Board that the next meeting will be March 24<sup>th</sup>.

**Clerk's Report:** There was no report from the clerk.

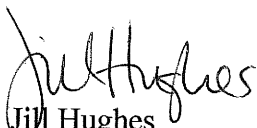
D. Smith, Jr. stated that he has a concern to express regarding Chairman Cote attending a Selectmen's meeting appearing to represent a certain applicant for appointment to the Board of Health. This is an issue because it was not discussed at a Board of Health meeting nor was this applicant endorsed by the Board. D. Smith, Jr. stated that he will bring this up for discussion again when Chairman Cote can be present. S. Gulotta also shared this concern.

**D. Smith, Jr. motioned, with a second from S. Gulotta to adjourn the meeting. The motion passed 3-0.**

The meeting adjourned at 6:16 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; 2/8/16 draft meeting minutes; Form B Application & map for 864 S. Undermountain Rd; Application for Local Upgrade Approval from Kelly, Granger, Parsons & Associates.

Respectfully submitted by:

  
Jill Hughes  
Board Secretary